

## Minutes from QAC Community Meeting (12 Nov 2014)

### Attendees:

Ken Moran	Chris Sitko	Bill Fecher	Steve Guilfoos
Deacon Greg	Tom McCrate	Kevin Skinner	
Fr. Tom	Marilyn Nagle	Tim Connair	

After an opening prayer, the meeting began with approval of minutes from the 14 October Community Meeting, then a review of open action items as follows:

1. **Action (May 2014):** Steve Guilfoos complete grieving training for Ministry of Consoling.  
*Status:* After further consideration of how the Ministry of Consoling will operate, formal grieving training is no longer needed. The Ministry will reconsider if any training is needed in the future (**Recommend Closure**).
2. **Action (Jun 2014):** Tom McCrate confirm whether any changes/actions are needed for the way we handle custodial services (i.e., Do we need to handle workers comp differently? etc.)  
*Status:* New procedures that better align with IRS rules will be implemented starting on 1 Jan 2015 (**Recommend Closure**).
3. **Action (Jun 2014):** Complete annual evaluations and feedback sessions with the Director of Music, the Director of Religious Education, and the Pastoral Associate.  
*Status:* Feedback from the community at large was solicited, received, and provided to Directors. Feedback sessions with the Community Coordinator are planned for all three positions (**ECD: 30 Nov**).
4. **Action (Aug 2014):** Fr. Tom and Ken Moran meet with Helen Fehey (Archdiocese) to get more info on the process and execution requirements for the new Archdiocese fundraising campaign ("One Faith, One Hope, One Love").  
*Status:* Fr. Tom and Ken Moran are scheduled to meet with Helen Fehey on 26 Nov (**ECD: 26 Nov**).
5. **Action (Sep 2014):** Tom McCrate to develop alternative options for investing QAC funds and bring back for decision  
*Status:* In Work (**ECD: 1 Jan**).
6. **Action (Sep 2014):** Deacon Greg and Ken Moran explore the cost and storage options for additional tables similar to those already in Si Lounge. Bring back info for discussion/decision at future Community Meeting.  
*Status:* In Work (**ECD: 30 Nov**).
7. **Action (Oct 2014):** In support of the Stewardship Committee's time/talent pledge drive, Ken Moran coordinate with the Committee Chairs to set a date for job-fair type booths in the vestibule after mass.  
*Status:* In Work (**ECD: 1 Dec**).

Next, representatives from each committee provided a quick overview of ongoing activities. Their reports are attached to these minutes.

- During the discussions of the Stewardship Committee report, it was noted that our current pledge drive is well behind past years. The treasure pledge shows we are nowhere close to meeting our current budget requirements and our time/talent pledges have very few new faces. It was agreed the Stewardship Committee would reach out directly via email or mail all those households that have not responded to ensure they have the information available.
- During discussions of the Ministry of Consoling, Ken Moran took an action to work with the Community Ministry and the Ministry of Consoling to determine how these organizations best fit within the QAC bylaws.  
**New Action (Nov 2014):** Ken Moran determine how Ministry of Consoling and Community Ministry best fit within the QAC bylaws. Do they remain ad hoc committees; should the bylaws be revised to recognize them as permanent committees; should they remain separate or combined? **(ECD: 10 Jan)**
- During discussions of the Finance Report, it was noted that collections are falling considerably behind budget needs. It was decided to wait until the end of the pledge drive and the start of the new calendar year before discussing budget reductions/adjustments. Also, Tom McCrate indicated a desire to have a Certified Public Accountant review the financial books for QAC. As a result, Deacon Greg took an action to discuss with Kelly Cox and if required send out an email soliciting help from any QAC member which is a CPA.  
**New Action (Nov 2014):** Deacon Greg solicit help from Kelly Cox or send a broad email request for help from a CPA to review the QAC financial records **(ECD: 10 Dec)**

Next the following suggestion offered by community members for improving QAC membership were discussed with the action assigned as indicated.

1. Make QAC more visible for drivers in the local area by creating some kind of signage near the road on the Mount Saint John property to let people know QAC exists and offers mass on Sunday.  
**New Action (Nov 2014):** Deacon Greg and Ken Moran meet with Br. Sommerville to discuss a sign for QAC **(ECD: 10 Dec)**.
2. Shorten Liturgy and keep it to 1 hour.  
**New Action (Nov 2014):** Ken Moran will collect data for a couple months on the length of various parts of the Liturgy to facilitate further discussion at a future Community Meeting **(ECD: 1 Feb)**
3. Improve the QAC website so we show up on the first page of a google search (we currently show up 42<sup>nd</sup> on the list of a google search).  
**New Action (Nov 2014):** Ken Moran will discuss with several knowledgeable community members how to modify the QAC website and then initiate some changes **(ECD: 1 Jan)**

4. Make it easy to find QAC information in the Yellow Pages.  
***New Action (Nov 2014):*** Marilyn Nagle will research how to get QAC information listed in the paper and electronic Yellow Pages **(ECD: 1 Jan)**
5. Create other ways for people relocating to the area to obtain info about QAC (e.g, info provided by City of Beavercreek to newcomers, info passed out by Wright-Patterson AFB to newcomers, etc.).  
***New Action (Nov 2014):*** Ken Moran will do some research with Wright-Patterson AFB and the City of Beavercreek **(ECD: 1 Jan)**
6. Offer Childcare/Nursery service during mass.  
*Status: Maggie Atkinson has already initiated this service and it began in October.*  
***New Action (Nov 2014):*** Deacon Greg update the Bulletin and Joan Ivory update the Newcomer Welcome Packet to show this service is now always available and no longer only by request **(ECD: 1 Dec)**
7. Create a program for Twenty Somethings.  
*Status: No action yet taken.*

After some discussions, it was agreed future meetings would start at 7 pm. The community meeting ended at 9:30 pm with a closing prayer.

//signed//

Kenneth J. Moran  
Community Coordinator  
17 November 2014

## Liturgy Committee Report – Nov 2014

On 16 Nov, we will be planning the Sunday liturgies of Ordinary Time from January 18 – February 15. Join us for a light lunch in Si-lounge to plan the liturgies.

There are several upcoming special liturgies:

- November 23 – Feast of Christ the King
- November 26 (Wed) – Thanksgiving Evening Liturgy (7 pm)
- November 30 – First Sunday of Advent with Children's Liturgy of the Word
- December 8 – No QAC mass.

Our Sunday readings in Advent will be read from the Inclusive Language Lectionary. It was prepared for us by Priests for Equality, a movement of women and men throughout the world – laity, religious, and clergy – that work for the full participation of women and men in church and society. If you follow along with the readings in a missal or in the back of the Gather hymnal, you will notice the change in language. Please pray these readings with us and let us know about your experience.

– Submitted by Judy Potter

## **Social Justice Report – November 2014**

Thanksgiving Group Home Dinner (Lisa Measures in charge) - Nov 22:

We're all set. Info has been in the bulletin. Folks have asked if they were to buy the food, but QAC social justice funds have always paid for the meal.

Advent Giving Tree (Dan and Carol Berridge are in charge) - Nov 30:

Beginning the first Advent Sunday, they will have a lighted tree in the vestibule with the paper ornaments indicating the agencies that we are supporting this year, namely:

- Elisabeth's New Life Center
- Dakota Center
- Good Shepherd Ministry
- Greene Co. Women's Shelter

These are projects that QAC has supported in the past. Details will be in the bulletin for Nov 30 and in the Dec SPIRIT.

Nimfa updated the social justice calendar on the QAC web site. This included the most current agency, Morning Star School in India where we paid \$125/month through the Marianist Province in St. Louis. A more detailed description of the agencies QAC supports especially the schools in India and Africa (all Marianist missions) can be obtained on the Marianist mission web site. To approve this latest addition, our social justice folks met via email and approved this funding. We used the funds donated to SJ in the memories of Dot Fay, John Weissgarber and Jerry Bourne. I contacted the families for their ideas on this, and they all preferred that we chose the charity.

I have not talked with Nimfa about the final plans to support a family for the holidays under the Interfaith Hospitality Network, but social justice funds will cover this.

– Submitted by Chris Sitko

## **Religious Education and Youth Committee Community Report – Nov 2014**

### Religious Education

Lots of ongoing planning for events coming up in December including Adopt a family, the bake sale to support LIFE, and the RE Conference in San Antonio.

### Youth Ministry

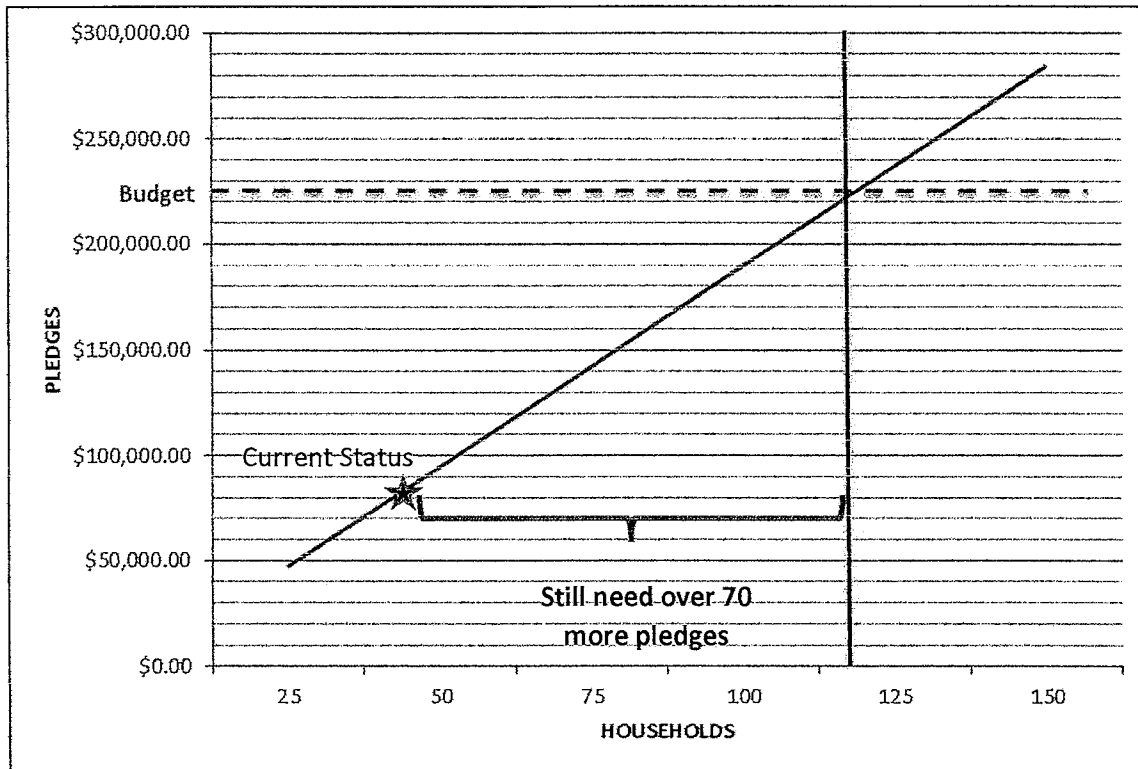
We continue planning for our Autumn Retreat that will happen at Governor's Island the weekend of November 21<sup>st</sup>-23<sup>rd</sup>.

Marianist LIFE Meetings continue each week.

– submitted by Maggie Atkinson

## Stewardship Committee Report – Nov 2014

Our annual Time, Talent and Treasure commitment for the upcoming year is in week 6. To date we received 52 Time and Talent forms for a 26% return rate based on 200 households in QAC. 40 households pledged \$75,744.00 for an average of \$1,894.35/household per year. Copies of the forms are available in the vestibule.



Projection of Needed Treasure Pledges to Meet Budget Requirements

For historical purposes, out of an average 203 households, our annual pledges over the last 4 years were as follows:

- 2010 -- 95 households returned Time Talent and Treasure pledge forms
- 2011 -- 64 households returned Time Talent and Treasure pledge forms
- 2012 -- 101 households returned financial pledges (no time/talent pledge conducted)
- 2013 -- no pledge conducted at all

– submitted by Kevin Skinner

Report for November Community Meeting

As of 10/31/2014

	Current	Year to	Budget
Income	Month	Date	
Sunday Collections	\$ 12,554	\$ 56,549	
Rental	\$ 900	\$ 3,000	
Total	\$ 13,454	\$ 59,549	
Expense			
General	\$ 14,249	\$ 55,450	\$ 56,695
AD Assessment Due	\$ 1,900	\$ 7,600	\$ 7,600
Ministry & Liturgy	\$ 151	\$ 1,541	\$ 2,033
Totals	\$ 16,300	\$ 64,591	\$ 66,328
Income - Expense	\$ (2,846)	\$ (5,042)	

Report Excludes RE Income/Expenses  
AD Assessments paid twice per year