

Queen of Apostles Community

Minutes from QAC Community Meeting October 13th 2015

Attendees:

<i>Fr. Tom</i>	<i>Tim Connair</i>	<i>Nimfa Simpson</i>	<i>Kevin Skinner</i>
<i>Deacon Greg</i>	<i>Sharie McKenny</i>	<i>Jack Simpson</i>	<i>Kristi Jennings</i>
<i>Ken Moran</i>	<i>Tom McCrate</i>	<i>Chris Sitko</i>	<i>Dave Jennings</i>
<i>Linda Pitzer</i>	<i>Marti Quakenbush</i>	<i>Bill Fecher</i>	<i>Maggie Atkinson</i>

Opening Prayer

The meeting started at 7PM with an opening prayer by Ken Moran.

Old Business

Three open action items were discussed.

1. Tom McCrate brought everyone up to speed on his discussions with the Province and way ahead to invest in conjunction with the Province portfolio. After discussion, a motion was made to refine our plan to invest two-thirds of QAC savings funds in the Province investment portfolio, specifically investing \$50,000 a quarter for 4 quarters. The motion was seconded and unanimously approved. Tom McCrate will begin with our first investment as soon as possible.
2. Kevin Skinner presented further research on assisted listening systems for use during liturgy in the Chapel (info attached). The key desired features of reliability, expandability, and hearing-aid compatibility were discussed. Over the next month, Kevin will pursue a site survey and consultation to refine our approach.
3. Ken Moran presented Marilyn Nagle's proposed approach to publish a "supplementary" QAC Directory this Fall. The directory supplement will be self published by QAC, and focus on pictures of new members since the last publication in 2013 as well as updated contact information for everyone. Target for publication is the November/December timeframe.

New Business

1. **Committee/Ministry Status Reports:** Representatives from key committees provided an overview of ongoing activities. The individual committee reports are attached to these minutes.

2. **Community Coordinator Update:** Ken Moran provided a lessons learned from the last QAC Day. Community members recommended we try to plan the date earlier in the calendar year to deconflict it with a busy time of year (August/September). Ken Moran indicated that the Community would have to look at replacing the carpets. Despite two cleanings, the stains in the carpets keep reappearing (indicating they are below the surface and can't be eliminated with cleaning). This issue will be discussed in a future Steering Committee meeting prior to a Community discussion and decision. Two topics were requested by members for discussion at next month's Community Meeting: 1) need for an Automated External Defibrillator (AED) in the Chapel and/or St Lounge, 2) Improving QAC Membership and broadening member participation.

Closing Prayer

The meeting ended at 8:40PM with a closing prayer.

//signed//

Kenneth J. Moran
Lay Community Coordinator, QAC
19 October 2015

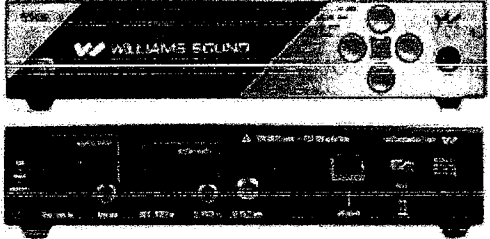

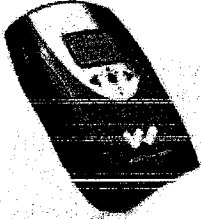
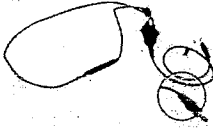


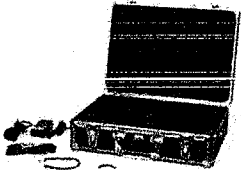

QAC Assisted Listening Device Option

REQUIREMENTS: RF Transmitter Rack Mounted, Rechargeable Receiver, Variable Headset Option (Earbuds, Single headphone, dual headphone, Neck loop (T-Coil Bluetooth), External antenna:

SYSTEM: Williams Systems (<http://www.williamssound.com/large-area-fm>). Additional receivers can be added to meet future needs.

SOURCE: SoundForce, 1857 Wayne Ave, Dayton, Bob Kramer President
Near-by Church spent ~\$3,200 (1 Transmitter w/6 receivers, & rechargeable case), Installation ~\$350

Sample Hardware

<p>Transmitter</p> 	<p>Headphones</p> 
<p>Receiver</p> 	<p>Neck Loop</p> 
<p>Remote Antenna</p> 	<p>Over Ear Hook Earphone</p> 
<p>Charging Carry Case</p> 	<p>Earbuds (Dual of Single)</p> 

**They can provide consultation and recommend what would be best for us (~ two weeks)

Social Justice Report – Oct 2015

Key items of interest:

- The social justice committee disbursed the funds given to QAC from the estate of Leon Bey as follows:
 - Catholic Social Service \$ 500
 - City Heart Outreach \$1000
 - QAC RE \$1000
 - Malawi Student Mission \$ 500
 - Maianist Social Justice Coll. \$ 500
 - Dakota Center \$1000
 - Malawi Duvet Covers \$ 500
 - Remaining funds (\$3,263.58) will be used by Youth Ministry for student projects and next year's Naz Farm support, the Group Home Thanksgiving meal, and general support to the 13 agencies QAC regularly funds.

- On Oct 18th, following Mass, QAC will host a Pancake Breakfast fund raiser to support the Chaminade-Julienne High School food pantry. This is a collaborative effort between the Grand Walkers and QAC Social Justice Committee. Cost is \$5.00/plate. All funds raised will be used for Chaminade-Julienne High School food pantry so students attending CJ can focus on learning, not hunger. Last year, this event raised over \$1000 and filled the pantry for the whole school year.
 - The Grand Walker folks need help with set up and clean up in Si-lounge.

- On 21 Oct, QAC is hosting a distinguished speaker on behalf of the Catholic Social Services of the Miami Valley, the Catholic Social Action Office, and the Weavers of Justice. Rev. David Beckmann, will provide a presentation on "BREAD FOR THE WORLD AND HOW WE CAN END HUNGER."
 - Rev. Beckmann is a World Food Prize Laureate and President of Bread for the World. He is also one of the foremost U.S. advocates for people experiencing hunger and poverty.
 - Dining begins at 5:30 PM in Si Lounge, followed by entertainment at 6:30 PM and Rev. Beckmann's free presentation at 7:00 PM in the chapel.
 - Information has been included in the bulletin and Volunteer sign ups continue.
 - There are free meal tickets for QAC attendees and volunteers.

- Our next big events are Be-The-Church weekend (24-25 Oct) and the Group Home Thanksgiving dinner on Nov 21 in Si-lounge.
 - Lisa Measures will be the contact for volunteers.

– Submitted by Nimfa Simpson and Chris Sitko

Liturgy Report for October 2015 Community Meeting

Quarterly Business Meeting

Will reschedule October business meeting for November 10 when Bob is back.

All Saints Day Mass of Remembrance

On November 1st, All Saints, we will be celebrating remembrance with a candle lighting ceremony just after the homily. A large candle will be lit for of all those we have loved and lost, while individual candles will be lit for those loved ones who have died within the last year. A reception with bagels and donuts will follow in Si-lounge.

Advent / Christmas planning

Our planning team has planned the liturgical celebrations for both Advent and Christmas. Thanks to all who have helped with this.

The *Year of Mercy* begins on December 8, Immaculate Conception. The upcoming year is an opportunity for all of us to reflect on the mystery of mercy that the indwelling Christ calls us to in order that we might be “an oasis of mercy” for those who come through our doors seeking the face of Christ. We will be using intercessions written by the Sister of Mercy for our liturgies. We *are* a community that “lives” mercy to those who are marginalized in our greater Dayton area. We will be looking for ways to express this in our worship time together. Please feel free to share your ideas with us.

First Sunday Fresh Food donations during the Procession of Gifts

Many thanks to all who have been bringing fresh produce on the first Sundays of the September and October. St. Vincent de Paul reports that those who are receiving it are so grateful. We will continue to collect fresh produce on all First Sundays.

Liturgy Planning for November

We will meet to plan the 4 liturgies of Ordinary Time (January 17 – February 7) that follow the Christmas season on Sunday November 1st. We will gather in the Family Room after getting a goody and drink at Bagels and Donuts. If you are interested in planning one of these liturgies please let either Bob or Linda know.

Next Healing Service scheduled for November 8

- Submitted by Linda Folmar

October 2015 - R.E. / Youth Report

R.E. Classes are going well. Attendance has been not great, lots of people traveling. It has paralleled the numbers at Mass.

Be the Church Month—preparing the kids for doing several service projects. They are working on letters for the Veterans and placemats for the Thanksgiving home dinner. We are also collecting items to take to Artemis Center at the end of the month.

Jr. High youth are gathering for a Archdiocesan youth rally on Saturday October 17. We have one parent doing the parent track and 5 kids attending with an adult chaperone. They will also be going to a Corn Maze on the 24th with their whole class as well.

High School Students are busy planning their year. They would like all their fundraising to go toward helping end human trafficking. They raised money at QAC day that we will use to help Be Free Dayton to extract people who are being trafficked/sold. Four students attended the Marianist World Day of Prayer at C.J. on this past Saturday, October 10th. They had a rally for the kids and then participated in a service project to help raise awareness and stop human trafficking.

Autumn Retreat is November 13-15 at governor's island for high school teens. Registration will be online by this Sunday.

Conservation Education Partnerships for Urban Habitat Restoration had it first planning meeting today. We will begin our program here at Mt. St. John on November 3rd with students from both the twin towers neighborhood and our QAC families. We will have about 6 events in the next year, more to come.

- Submitted by Maggie Atkinson

Associate Pastor Report – Tuesday, Oct 13, 2015

Pastoral Report

- 1) I was on retreat at Maria Stein Spiritual Retreat Center from Friday afternoon thru Saturday evening – cutting it short in order to be at QAC for Sunday Mass. It was a very relaxing, spiritual and Spirit-filled experience.
- 2) We have had quite a few instances of serious illnesses of QAC members this last month, as well as many prayer requests for QACers and their family members and friends who are ill.
- 3) We rescheduled the September Healing Service from Sep 20th to Oct 4th (due to Bishop Martin's visit). In addition, I had a special Blessing of Pets on Oct 4th (Feast of St Francis of Assisi) and blessed 6 dogs and one cat.
- 4) Wedding schedule for Fr. Tom and me has been very light. For the first time in my 28 years as a deacon, I do not have a single wedding scheduled for 2015.
- 5) Fr. Tom and I were involved with a funeral request from a Beavercreek family whose 45 year old son died suddenly and unexpectedly. They were unable to find a church in the local area due to prior commitments of the church space. Fr Tom volunteered to Preside at the service and I was his assistant and soloist for the Mass. I also did the graveside service after the funeral. The family was exceedingly grateful and pleased with the service.
- 6) QAC in conjunction with the Catholic Social Action Office will host a Distinguished Speaker - Rev. David Beckmann, the World Food Prize Laureate and President of Bread for the World - **Wednesday, Oct 21st, Queen of Apostles Chapel**. Dining begins at 5:30 PM in Si Lounge, followed by entertainment at 6:30 PM and Rev. Beckmann's free presentation, 7:00 PM in the chapel. Catholic Social Services of the Miami Valley and the Catholic Social Action Office along with Weavers of Justice, a collaborative of Catholic parishes and organizations in the Dayton area, are coordinating the presentation. I will be coordinating efforts with Social Justice and Catholic Social Action Office to direct the event. There is information in the bulletin about the event and we encourage our QACers to participate as volunteers as well as attending the presentation.
- 7) I have been told that there will be a worldwide gathering of deacons in Rome in May 2016 to which all deacons will be invited.

Administrative Report

- 1) The heavy scheduling in Si Lounge by groups outside of QAC will continue unabated for until the new Chaminade Center is completed in December 2015. Schedule for use of the Center has already begun for 2016.
- 2) Fr. Tom, Ken Moran and I met with Fr. Jack McGrath – Mount St John Director – to fill him in on all that goes on at QAC, and especially how we use the facilities in Si Lounge. Our next meeting will be with Brent Devitt, Bergamo Administrator, to see how we might have joint activities to better utilize the space in Sieben Hall.
- 3) Thanks to Bill Perry, there are now 4 calendars hosted on our web site...Chapel, Si Lounge, Mount St John and Chaminade Center. I have been asked to take responsibility for putting all events on these calendars with approval from Fr Jack McGrath (Mount St John) and Carol Ramey (Chaminade Center).

- Submitted by Deacon Greg (October 13, 2015)

QAC

From: Marti Quakenbush <marti.quakenbush@gmail.com>
Sent: Tuesday, October 13, 2015 11:26 AM
To: Gregory Cecere; Kenneth Moran; terri blanken
Subject: Hospitality & Si Lounge Renovation

Hospitality: no events for the past month.

Si Lounge Renovation Project: We finished up the end of September with a massive cleaning of the back storage room on September 26th. Three sets of heavy-duty shelving units were assembled and are now in place. Since there are issues with moisture and spiders, etc., plastic bins with lids (and labels for contents) are to be used to store most of the items on the shelves.

Currently we have an abundance of napkins (2400), cutlery (two bins full), and miscellaneous cups for hot and cold beverages. Please check out these and other items in the storage room to see what can be used for upcoming functions, i.e., the pancake breakfast, Thanksgiving meal for the boarding house residents, etc.

Other things that need to be done but won't cost any money :

- thorough cleaning of the kitchen (especially the refrigerators!)
- the curtains in the Family Room need to be laundered, pressed and rehung

Statement of Activities

September 2015

Account Shortcut and Description	Current Month Actual	Current Month Budget	YTD Actual	YTD Budget
Income				
GENERAL AND ADMINISTRATIVE				
4001.00GEN SUNDAYS AND HOLYDAYS	12,426.00	18,150.17	44,288.76	54,450.51
4180.01GEN Interest Earned Unrestricted	4.80	0.00	9.47	0.00
4180.50GEN Interest Earned Restricted	0.00	0.00	0.10	0.00
GENERAL AND ADMINISTRATIVE Totals:	12,430.80	18,150.17	44,298.33	54,450.51
RELIGIOUS FORMATION				
4100.10CFF RE Fees	1,085.00	0.00	1,085.00	0.00
4100.20CFF VBS Fees	40.00	0.00	40.00	0.00
4100.00YM FEE INCOME	235.00	0.00	235.00	0.00
RELIGIOUS FORMATION Totals:	1,360.00	0.00	1,360.00	0.00
FACILITIES				
4190.00CHR RENTAL INCOME	0.00	291.67	0.00	875.01
4190.00HAL RENTAL INCOME	0.00	125.00	475.00	375.00
FACILITIES Totals:	0.00	416.67	475.00	1,250.01
Income Totals:	13,790.80	18,566.84	46,133.33	55,700.52
Expense				
GENERAL AND ADMINISTRATIVE				
5101.00GEN PRIESTS COMPENSATION	1,346.67	1,346.67	4,040.01	4,040.01
5102.00GEN EXTRA CLERGY COMPENSATI	0.00	187.50	230.00	562.50
5107.01GEN Pastorial Associate	2,299.58	2,299.58	6,898.74	6,898.74
5107.02GEN Music Director	1,167.67	1,167.67	3,503.01	3,503.01
5107.03GEN RE Director	2,257.58	2,257.58	6,772.74	6,772.74
5121.00GEN FICA TAX EMPLOYER	467.78	475.17	1,403.34	1,425.51
5123.00GEN WORKERS COMPENSATION	0.00	91.33	638.40	273.99
5124.00GEN UNEMPLOYMENT	0.00	15.17	46.13	45.51
5251.00GEN EQUIPMENT REPAIRS & SERVI	73.44	108.33	220.32	324.99
5253.00GEN EQUIPMENT RENT	289.18	291.67	1,156.72	875.01
5260.01GEN Janitorial Service	390.04	391.67	1,170.12	1,175.01
5260.02GEN Janitorial Supplies	0.00	8.33	0.00	24.99
5270.00GEN PROPERTY/LIABILITY INSURAN	0.00	27.50	0.00	82.50
5273.00GEN BUILDING RENT	4,954.00	4,954.00	14,862.00	14,862.00
5551.01GEN Priest Mileage	30.00	16.67	66.00	50.01
5601.00GEN PROFESSIONAL SERVICES	19.56	25.00	58.68	75.00
5606.01GEN Office Supplies	16.15	25.00	29.15	75.00
5607.00GEN POSTAGE	0.00	3.83	49.00	11.49
5609.00GEN TELEPHONE/INTERNET/CABLE	0.00	41.67	0.00	125.01
5610.01GEN Service Charges Unrestricted Acc	0.00	0.00	3.00	0.00
5699.00GEN MISCELLANEOUS	0.00	16.67	0.00	50.01

Account Shortcut and Description	Current Month Actual	Current Month Budget	YTD Actual	YTD Budget
5699.10GEN QAC Day Expenses	0.00	54.17	0.00	162.51
5699.12GEN Gifts Purchased	0.00	41.67	0.00	125.01
6215.00GEN PAYMENTS TO SCHOOLS	1,000.00	125.00	1,000.00	375.00
6311.00GEN GENERAL ASSESSMENT	1,818.03	1,833.33	5,454.09	5,499.99
GENERAL AND ADMINISTRATIVE Totals:	16,129.68	15,805.18	47,601.45	47,415.54

MINISTRY & LITURGY

5401.00LIT TEXTBOOKS	0.00	30.83	326.44	92.49
5606.00LIT SUPPLIES	0.00	45.83	69.95	137.49
5606.02LIT Vestments	0.00	8.33	0.00	24.99
5606.03LIT Altar	0.00	8.33	0.00	24.99
5699.01LIT interpreter	135.00	110.00	270.00	330.00
5401.00MUS TEXTBOOKS	0.00	16.67	0.00	50.01
5606.00MUS SUPPLIES	0.00	8.33	0.00	24.99
5670.00MUS PROFESSIONAL DEVELOPMEN	0.00	16.67	0.00	50.01
5601.01PAS Pastorial Counseling	125.00	133.33	275.00	399.99
5670.10PAS Professional Development	0.00	125.00	0.00	375.00
5699.02PAS Welcoming	0.00	16.67	28.35	50.01
5699.03PAS Futures Committee	0.00	16.67	0.00	50.01
MINISTRY & LITURGY Totals:	260.00	536.66	969.74	1,609.98

RELIGIOUS FORMATION

5102.00CFF EXTRA CLERGY COMPENSATI	0.00	12.50	0.00	37.50
5606.00CFF SUPPLIES	0.00	16.67	23.00	50.01
5615.00CFF FOOD AND BEVERAGES	0.00	8.33	0.00	24.99
5670.00CFF PROFESSIONAL DEVELOPMEN	0.00	16.67	0.00	50.01
5671.00CFF SUBSCRIPTIONS AND REFERE	0.00	4.17	0.00	12.51
5699.02CFF Appreciation Gifts	0.00	16.67	0.00	50.01
5699.03CFF Sacramental Prep	0.00	25.00	0.00	75.00
5606.00YM SUPPLIES	0.00	0.00	144.00	0.00
5615.00YM FOOD AND BEVERAGES	0.00	16.67	48.00	50.01
5616.00YM STUDENT ACTIVITY EXPENSES	0.00	25.00	0.00	75.00
5670.00YM PROFESSIONAL DEVELOPMENT	0.00	16.67	0.00	50.01
5671.00YM SUBSCRIPTIONS AND REFEREN	0.00	12.50	0.00	37.50
5699.02YM Appreciation Gifts	0.00	12.50	0.00	37.50
5401.00AE TEXTBOOKS	108.00	16.67	108.00	50.01
5606.00AE SUPPLIES	0.00	8.33	0.00	24.99
5699.01AE Speaker Stipend	0.00	16.67	0.00	50.01
5401.00RCIA TEXTBOOKS	0.00	8.33	0.00	24.99
RELIGIOUS FORMATION Totals:	108.00	233.35	323.00	700.05

OUTREACH

5699.01CG Social Justice Committee	0.00	1,833.33	0.00	5,499.99
5699.25CG SJ-ENVIRONMENTAL	23.16	0.00	23.16	0.00
5699.60CG SJ-INTERNATIONAL AID	125.00	0.00	125.00	0.00
6201.05CG SJ-Poor	600.00	0.00	600.00	0.00
6201.10CG SJ-Youth	600.00	0.00	600.00	0.00
6201.15CG SJ-Pro-Life	300.00	0.00	300.00	0.00
6201.20CG SJ-Homeless	900.00	0.00	900.00	0.00

Account Shortcut and Description	Current Month Actual	Current Month Budget	YTD Actual	YTD Budget
6201.25CG SJ-Enviromental	600.00	0.00	600.00	0.00
6201.60CG SJ-International Aid	1,365.00	0.00	1,365.00	0.00
OUTREACH Totals:	4,513.16	1,833.33	4,513.16	5,499.99
OTHER PARISH PROGRAMS				
5606.02CM Kitchen Supplies	11.40	41.67	38.16	125.01
5606.10CM Cards/Supplies	0.00	12.50	46.98	37.50
5699.05CM Hospitality	110.19	83.33	110.19	249.99
5699.10CM Consoling Circles	0.00	20.83	0.00	62.49
OTHER PARISH PROGRAMS Totals:	121.59	158.33	195.33	474.99
Expense Totals:	21,132.43	18,566.85	53,602.68	55,700.55
Income - Expense:	(7,341.63)	(0.01)	(7,469.35)	(0.03)