

## Minutes from QAC Community Meeting (8 March 2016)

### Attendees:

<i>Fr. Tom</i>	<i>Emmy Hamilton</i>	<i>Marti Quakenbush</i>
<i>Deacon Greg</i>	<i>Tom McCrate</i>	<i>Tom Quakenbush</i>
<i>Maggie Atkinson</i>	<i>Sheri McKinney</i>	<i>Chris Sitko</i>
<i>Terri Blanken</i>	<i>Megan Moore</i>	<i>Kevin Skinner</i>
<i>Carol Bourne</i>	<i>Marilyn Nagle</i>	
<i>Tim Connair</i>	<i>Linda Pitzer</i>	
<i>Linda Folmar</i>	<i>Mary Rice</i>	

### Opening Prayer

The meeting started at 7PM with an opening prayer by Deacon Greg.

### Old Business

**1. Assisted Listen Device:** We received a quote from Sound Force for an assisted listening system with 11 receivers, 6 headphones, and 5 neck loops for Bluetooth enabled hearing aids for ~\$4,500. Kevin is working to schedule a time for them to look at our sound system for installation. This will be funded using money we received from the Archdiocese One Faith One Hope One Love campaign.

### New Business

**1. Committee/Ministry Status Reports:** Representatives from key committees provided an overview of ongoing activities. The individual committee reports are attached to these minutes; a summary of highlights follows.

**Finance/Stewardship:** Tom McCrate provided an update on QAC's financial status. We did receive \$16,096 from Archdiocese One Faith, One Hope One Love Capital Campaign. We are beginning to formulate next year's budget and asked the various committees to provide the Stewardship Committee inputs by Apr 1, 2016. Starting in April the Stewardship and Finance Committees will be meeting ½ hour before the community meeting to conduct a monthly finance review.

**Social Justice:** Chris Sitko highlighted the Good Friday Dayton Walk for Peace and Justice on March 25<sup>th</sup>. This is an annual ecumenical walk sponsored by the Catholic Social Action Office. The walk will be from Noon to 2 PM starting at the downtown Dayton Courthouse.

**Community Ministry:** Terri Blanken continues to keep in touch with those members who are in need. She asked for suggestions for raising money in order to help an individual member in need. It was suggested that Social Justice handles those requests.

**RE/Youth:** Maggie Atkinson said that we have over 200 people are attending the Spaghetti Dinner this weekend. The challenge is that we definitely have a smaller group of kids

participating. She also said that the Easter Bunny Breakfast and Egg hunt is March 26<sup>th</sup> at 10 a.m. and all are invited, to come and have fun and bring their grandchildren or neighbors

**Liturgy:** Linda Folmar said that Fr. Tom and the liturgy coordinators/committee have dialogued about the schedule and approach of the healing services offered during Sunday mass. After reviewing the rite of the sacrament of the Anointing of the Sick, they recommended to celebrate the Anointing of the Sick during mass three times per year rather than every other month. After much discussion it was suggested that in times of the year a Blessing at the end of mass would be offered to those that need healing. The liturgy committee will take that back to work the details.

**Pastoral Associate:** Deacon Greg continues to attend the Mount St John Council meetings. He and Fr Tom were invited to attend a meeting of local clergy with the Wright Patterson AFB base staff on **March 10<sup>th</sup>**.

**Pastor Comments:** Fr Tom thanked everyone for all the hard work everyone is doing.

**2. Religious Education Director Search:** Mary Rice is heading the search committee. She said that all the documents are ready to send formally publicized the position. The plan is to have applications in by April 1, 2016

**3. QAC Memorial Drape and Cremains Pall:** Marti Quakenbush said that we are buying a Memorial Drape for the pew and a Cremains Pall for our funeral/memorial services.

**4. Donut Sunday Coordinators:** Marilyn Nagle said that Peggy and Gary Cashero volunteered to coordinate the Monthly Donut Sundays. The plan is to have about 5 teams so they only have to do this twice a year.

**5. QAC Information Folder:** Mount St John Council is looking for each entity on the property to have Information Folder for QAC. The purpose is to have information on hand in each organization to show to new people on property and be able to give them a copy of the write up. The due date to have it completed by March 27 2016. We need a volunteer for this small project.

**Closing Prayer:**

The meeting ended at 8:00PM with a closing prayer by Fr Tom.

//signed//

Kevin L. Skinner

Stewardship Chairperson, QAC

March 11th 2016

Queen Of Apostles

Statement of Activities

February 2016

Account Shortcut and Description	Current Month Actual	Current Month Budget	YTD Actual	YTD Budget
<b>Income</b>				
<b>GENERAL AND ADMINISTRATIVE</b>				
4001.00GEN SUNDAYS AND HOLYDAYS	15,181.00	18,150.17	147,202.76	145,201.32
4040.01 Rebaie-Catho One Faith	16,096.33	0.00	16,096.33	0.00
4180.01GEN Interest Earned Unrestricted	1.16	0.00	16.00	0.00
4180.50GEN Interest Earned Restricted	0.00	0.00	11.93	0.00
GENERAL AND ADMINISTRATIVE Totals:	31,278.49	18,150.17	163,327.02	145,201.32
<b>RELIGIOUS FORMATION</b>				
4100.10CFF RE Fees	0.00	0.00	1,185.00	0.00
4100.20CFF VBS Fees	0.00	0.00	40.00	0.00
4100.00YM FEE INCOME	0.00	0.00	235.00	0.00
RELIGIOUS FORMATION Totals:	0.00	0.00	1,460.00	0.00
<b>OUTREACH</b>				
4004.00CG DONATIONS	0.00	0.00	75.00	0.00
<b>FACILITIES</b>				
4190.00CHR RENTAL INCOME	0.00	291.67	200.00	2,333.32
4190.00HAL RENTAL INCOME	0.00	126.00	1,325.00	1,000.00
FACILITIES Totals:	0.00	416.67	1,525.00	3,333.32
<b>FUNDRAISING</b>				
4051.00FES FESTIVALS	0.00	0.00	750.00	0.00
Income Totals:	31,278.49	18,566.84	167,137.02	148,534.64
<b>Expense</b>				
<b>GENERAL AND ADMINISTRATIVE</b>				
5101.00GEN PRIESTS COMPENSATION	1,346.66	1,346.67	10,774.33	10,773.32
5102.00GEN EXTRA CLERGY COMPENSATI	0.00	187.50	460.00	1,500.00
5107.01GEN Pastorial Associate	2,299.58	2,299.58	18,396.64	18,396.68
5107.02GEN Music Director	1,167.67	1,167.67	9,341.36	9,341.32
5107.03GEN RE Director	2,257.58	2,257.58	18,060.64	18,060.68
5121.00GEN FICA TAX EMPLOYER	467.78	475.17	3,742.24	3,801.32
5123.00GEN WORKERS COMPENSATION	634.72	91.33	1,273.12	730.68
5124.00GEN UNEMPLOYMENT	91.72	15.17	137.85	121.32
5251.00GEN EQUIPMENT REPAIRS & SERVI	153.52	108.33	666.24	666.68
5253.00GEN EQUIPMENT RENT	288.16	291.07	2,606.44	2,333.32
5260.01GEN Janitorial Service	390.04	391.67	3,120.32	3,133.32
5260.02GEN Janitorial Supplies	0.00	8.33	0.00	66.68
5270.00GEN PROPERTY/LIABILITY INSURAN	0.00	27.50	291.87	220.00
5273.00GEN BUILDING RENT	4,954.00	4,954.00	39,632.00	39,632.00
5551.01GEN Priest Mileage	12.00	16.67	90.00	133.32

Account Shortcut and Description	Current Month Actual	Month Budget	YTD Actual	YTD Budget
5601.00GEN PROFESSIONAL SERVICES	19.56	25.00	206.80	200.00
5606.01GEN Office Supplies	0.00	25.00	187.38	200.00
5607.00GEN POSTAGE	0.00	3.83	49.00	30.88
5609.00GEN TELEPHONE/INTERNET/CABLE	0.00	41.67	0.00	333.32
5610.01GEN Service Charges Unrestricted Acc	0.00	0.00	15.00	0.00
5699.00GEN MISCELLANEOUS	0.00	16.67	0.00	133.32
5699.10GEN QAC Day Expenses	0.00	54.17	852.00	433.32
5699.12GEN Gifts Purchased	0.00	41.67	0.00	333.32
6215.00GEN PAYMENTS TO SCHOOLS	0.00	125.00	1,000.00	1,000.00
6311.00GEN GENERAL ASSESSMENT	1,750.00	1,833.33	13,997.64	14,866.68
GENERAL AND ADMINISTRATIVE Totals:	15,834.01	15,805.18	124,883.87	126,441.28
<b>MINISTRY &amp; LITURGY</b>				
5401.00LIT TEXTBOOKS	0.00	30.83	346.19	246.68
5606.00LIT SUPPLIES	407.80	45.83	477.75	366.68
5606.02LIT Vestments	0.00	8.33	0.00	66.68
5606.03LIT Altar	0.00	8.33	85.95	66.68
5699.01LIT Interpreter	135.00	110.00	855.00	880.00
5401.00MUS TEXTBOOKS	0.00	16.67	230.00	133.32
5606.00MUS SUPPLIES	0.00	8.33	0.00	66.68
5670.00MUS PROFESSIONAL DEVELOPMEN	0.00	16.67	0.00	133.32
5601.01PAS Pastorial Counseling	50.00	133.33	375.00	1,066.68
5670.10PAS Professional Development	0.00	125.00	135.00	1,000.00
5699.02PAS Welcoming	36.43	16.67	64.78	133.32
5699.03PAS Futures Committee	0.00	16.67	0.00	133.32
MINISTRY & LITURGY Totals:	629.23	536.66	2,569.67	4,293.36
<b>RELIGIOUS FORMATION</b>				
5102.00CFF EXTRA CLERGY COMPENSATI	0.00	12.50	0.00	100.00
5401.00CFF TEXTBOOKS	0.00	0.00	264.40	0.00
5606.00CFF SUPPLIES	219.16	16.67	247.61	133.32
5615.00CFF FOOD AND BEVERAGES	0.00	8.33	10.35	66.68
5616.00CFF STUDENT ACTIVITY EXPENSES	0.00	0.00	95.00	0.00
5670.00CFF PROFESSIONAL DEVELOPMEN	0.00	16.67	260.00	133.32
5671.00CFF SUBSCRIPTIONS AND REFERE	0.00	4.17	0.00	33.32
5699.02CFF Appreciation Gifts	0.00	16.67	28.09	133.32
5699.03CFF Sacramental Prep	281.59	25.00	281.59	200.00
5606.00YM SUPPLIES	0.00	0.00	144.00	0.00
5615.00YM FOOD AND BEVERAGES	0.00	16.67	71.02	133.32
5616.00YM STUDENT ACTIVITY EXPENSES	0.00	25.00	400.00	200.00
5670.00YM PROFESSIONAL DEVELOPMENT	0.00	16.67	320.00	133.32
5671.00YM SUBSCRIPTIONS AND REFEREN	0.00	12.50	0.00	100.00
5699.02YM Appreciation Gifts	0.00	12.50	0.00	100.00
5401.00AE TEXTBOOKS	0.00	16.67	108.00	133.32
5606.00AE SUPPLIES	0.00	8.33	0.00	66.68
5699.01AE Speaker Stipend	0.00	16.67	0.00	133.32
5401.00RCIA TEXTBOOKS	0.00	8.33	0.00	66.68
5615.00RCIA FOOD AND BEVERAGES	0.00	0.00	40.21	0.00
RELIGIOUS FORMATION Totals:	500.75	233.35	2,270.27	1,866.60

Account Shortcut and Description	Current Month Actual	Current Month Budget	YTD Actual	YTD Budget
<b>OUTREACH</b>				
5899.010G Social Justice Committee	0.00	1,833.33	0.00	14,666.68
5899.250G SJ-ENVIRONMENTAL	0.00	0.00	23.16	0.00
6201.050G SJ-Poor	0.00	0.00	1,609.31	0.00
6201.100G SJ-Youth	0.00	0.00	1,500.00	0.00
6201.150G SJ-Pro-Life	0.00	0.00	300.00	0.00
6201.200G SJ-Homeless	0.00	0.00	1,800.00	0.00
6201.250G SJ-Environmental	0.00	0.00	1,200.00	0.00
6201.500G SJ-Parishioner Assistance	0.00	0.00	475.00	0.00
6201.800G SJ-International Aid	0.00	0.00	2,955.00	0.00
<b>OUTREACH Totals:</b>	<b>0.00</b>	<b>1,833.33</b>	<b>9,862.47</b>	<b>14,666.68</b>
<b>OTHER PARISH PROGRAMS</b>				
5606.020M Kitchen Supplies	0.00	41.67	290.61	333.32
5606.100M Cards/Supplies	0.00	12.50	221.68	100.00
5699.050M Hospitality	0.00	83.33	215.05	666.68
5699.100M Consoling Circles	0.00	20.83	0.00	166.68
<b>OTHER PARISH PROGRAMS Totals:</b>	<b>0.00</b>	<b>158.33</b>	<b>727.34</b>	<b>1,266.68</b>
<b>Expense Totals:</b>	<b>16,963.99</b>	<b>18,566.85</b>	<b>140,313.82</b>	<b>148,534.60</b>
<b>Income - Expense:</b>	<b>14,314.50</b>	<b>(0.01)</b>	<b>26,823.20</b>	<b>0.04</b>

## **Social Justice Report - March 8, 2016**

### **Feb 24 Soup Supper:** (presented by Bill Meers)

- Topic: Refugee resettlement presented by guest speakers Michael Murphy and Teresa from Dayton Catholic Social Services.
- Social justice will give \$500 to the Dayton resettlement program.
- Discussed the possibility of a second collection after a liturgy to engage the entire community in the support of local refugee families (250) coming to the Dayton area this year.
- Sr. Rose Morand has been collecting items for resettlement families in Cincinnati and extended her efforts to include Dayton.

### **Feb 28 Annual Dayton Day of Caring Pancake Breakfast:**

- QAC was a host site, collecting \$450.
- Approximately 90 meals were served in Si-lounge.
- Marti Holda took meals to a local family of five. Thank you Marti and to the volunteers who helped with this effort.
- Unopened items were given to the QAC RE and young adult programs.

### **Dayton READ Program:**

- QAC will start collecting books for Maria Rivera's students at Ruskin Elementary School for their summer reading.
- Social justice will also contribute \$400 for the purchase of additional books.

### **IHN Cooking week:**

- Nimfa coordinated cooking with QAC families during the last week of Feb.

### **Good Friday Dayton Walk for Peace and Justice:**

- March 25 is the annual ecumenical walk sponsored by the Catholic Social Action Office.
- The walk will be from Noon to 2 PM starting at the downtown Dayton Courthouse.

### **Next Social Justice Committee meeting:**

- Scheduled for April 10, Sunday after liturgy at Panera (at the Greene).

Submitted by Chris Sitko

## Community Ministry Report - March 9, 2016

Since last month's community meeting, the following actions have taken place:

- \* 8 cards of encouragement or sympathy have been sent
- \* 9 phone calls have been made to offer assistance
- \* Call to Care Ministry has made phone contact with 129 families (one caller has not yet reported)
- \* 30 visits have been made for sharing of Eucharist, companionship, attending a funeral service, or other assistance.

\* I wish to ask the community for suggestions for raising money in order to help an individual member in need.

Submitted by Terri Blanken

## Youth/R.E. Committee

Spaghetti Dinner this weekend!!! 200 people are attending. We have lots of donations for the silent auction, but are always willing to accept more. This year we definitely have a smaller group of kids participating, so it poses a challenge. But it should work out well regardless.

New parent potlucks are going strong on the 2<sup>nd</sup> Wednesday of the month. We have a nice size group each month that have formed a nice community.

R.E. is doing well, for Lent we are combining classes and working on learning about Catholic Social Service through the Rice Bowl program.

RCIA program is going well with the Repasy kids. We just had a day long retreat on February 27<sup>th</sup> and they have 4 more hours of instruction before we get to Holy Week.

Middle school kids are gearing up for their Seder meal on March 20<sup>th</sup> during class. This is one of their favorite things all year.

Middle and High school kids are gathering together for a fun day at skyzone on March 19<sup>th</sup>

Crossroads will be focusing on the death penalty and the passion as we prepare for Easter and shifting to restorative justice and doing more service during the Easter season.

Marianist LIFE is planning a meeting to include all area LIFE programs for the 20<sup>th</sup> of March. They just came off a spring retreat and are motivated to get a lot done for the spring and summer.

VBS planning is starting and I will be meeting with NACMS to put together the program and publicity for that within the next two weeks.

EASTER Bunny Breakfast and Egg hunt is March 26<sup>th</sup> at 10 a.m. All are invited, to come and have fun and bring their grandchildren or neighbors. If people would like to help we will be stuffing eggs on Thursday morning March 24<sup>th</sup> from 10-12p.m.

Cookie Decorating will be immediately following the egg hunt if there are any kids (with the help of parents) who would like to participate.

Submitted by Maggie Atkinson



## **Liturgy Committee Report – March 2016 Community Meeting**

### **Healing Services**

Over the past two months, Fr. Tom and the liturgy coordinators/committee have dialogued about the schedule and approach of the healing services offered during Sunday mass. We have reviewed the rite of the sacrament of the Anointing of the Sick, looked into the practices of several other Catholic communities in Dayton and Cincinnati, and considered the recent introduction of QAC's Spiritual Care Team.

The following recommendation will be presented at the March 8 Community Meeting:

- To celebrate the Anointing of the Sick during mass three times per year rather than every other month. The new schedule will begin in June 2015; the healing service already scheduled for March 13 will take place as planned.
- To offer, in the other nine months of the year, an opportunity for any community member to take part in prayer for his/her healing immediately after the conclusion of one Sunday liturgy. Those who currently assist Fr. Tom with the healing services as well as members of the Spiritual Care Team will rotate as the prayer team for these services.
- Catechesis about the Anointing of the Sick and the new opportunities for healing prayer will be offered through the Spirit, Sunday bulletins and other means. The catechesis will address questions such as who should be anointed, how to request Anointing of the Sick before surgery or when a sudden illness occurs, and the role of the community in the celebration of Anointing of the Sick.

### **Liturgy Planning**

Liturgy planning for Holy Week and Easter Sunday is complete. Planning for the Easter season and special feasts through the end of May are underway. The next Liturgy Planning meeting will be Sunday, May 1 immediately after mass (no meeting in April).

### **Special Dates/Times to Remember**

- 7 p.m. Thursday, March 24 – Mass of the Lord's Supper
- 7 p.m. Friday, March 25 – Good Friday Liturgy
- 8:30 p.m. Saturday, March 26 – Easter Vigil during which Ryan and Charlotte Repasy will receive the Sacraments of Initiation. A reception will follow.
- 10:30 a.m. Sunday, March 27 – Easter morning Liturgy
- Sunday, April 24 – First Communion

### **Liturgy Committee Administration**

- Fr. Bill Thomas will preside at the April 10 mass.
- The next quarterly Liturgy Business Mtg will take place from 6-7 p.m. Tues, Apr 12 (just prior to the Community Meeting). Expected agenda will include evaluation of Lenten Holy Week liturgies, the format for Sunday bulletins and discussion of the 2016-17 budget.
- Refresher training for Eucharistic ministers was completed Feb. 21.

Submitted by Bob Buescher and Linda Folmar

## Pastoral Report – March 2016

### Pastoral Report

- 1) I continue to attend the Mount St John Council meetings, with our next meeting scheduled for **Wednesday, March 9th**. A new facilitator will soon be appointed to replace Fr. Jack McGrath.
- 2) Wright Patt representative – Fr Tom and I have been invited (by Fr. Moss – retired Navy chaplain) to a meeting of local clergy on **Thursday, March 10th**, from 9:00 AM-2:00 PM at Wright Patterson AFB. The purpose of the meeting is to introduce the new clergy staff on base to local clergy (both Catholic and non-Catholic) to make sure the spiritual needs of active duty and retired military personnel who are in local church communities are being met. This is especially important as government services continue to be cut back due to budget cuts. Fr Moss told me that the pastor from Mary Help of Christians, and Fr Ed Burns from Wright State University would also be in attendance. I (personally) have a long – 42 year – length of service with the Catholic parish at Wright Patt and am very happy to represent Queen of Apostles.

### Administrative Report

- 1) All is in order with all programs for Holy Week. Have received all liturgy plans and am now in process of coordinating with all planners so that everything is completed by Palm Sunday.
- 2) One of my other customary dedicated (volunteer) tasks now, is to coordinate the clergy (priest/deacons) for the Blessing of the Bikes – 2016, which will take place on the 3rd Sunday in May (May 17th) – beginning this year at Kil-Care Raceway in Xenia. I am now in my 16th year coordinating this effort. Everyone and anyone is invited!
- 3) Following the Blessing of the Bikes this year, I plan to use the Christmas gift I received from the Community to travel to Oregon for a short vacation with an old military friend from Wright Patt. This is in keeping with the Community's wishes that I travel somewhere to 'get away from it all.' This will be my first vacation in more than 10 years when I will not be involved with taking care of family business but will (instead) be enjoying myself.
- 4) I have been a mentor for a deacon candidate (Phil Kenzora) for these last 3 years. We have been meeting monthly and it has been a spiritual learning/growing experience for each of us. This has been my 3rd time as mentor for a candidate to ordination (9 years total). Please keep Phil and the other 18 current candidates in formation in your prayers as they prepare for ordination into the permanent diaconate on **Saturday, Apr 30th**, at Our Lady of the Immaculate Conception Church, Dayton. Also, please pray for our three transitional deacons as well.

Deacon Greg  
March 8, 2016